

**College Teaching of Applied Geology: GEOL 60094/70094  
Fall 2013, Kent State University, Department of Geology**

**Instructor:** Dr. Anne Jefferson, [ajeffer9@kent.edu](mailto:ajeffer9@kent.edu), 330-672-2746, McGilvrey 235C

**Office Hours:** Mondays 2 - 4 pm, Tuesdays 9 - 11 am, Fridays 10 - 11 am

**Course Meetings:** Mondays, 1:10-2:00 pm, McGilvrey 311

**Required Materials:** Lang, J.M. 2010. *On Course: A Week-by-Week Guide to Your First Semester of College Teaching*. Harvard University Press, 336 pgs.

**Learning outcome:** Students will analyze good practices for college-level teaching and will discuss professional ethics and responsibilities

**Assessment:** Students will be assessed based on

Class attendance and participation (including preparation)	55%
Beginning and end of semester reflection papers	20%
Completion of peer teaching evaluation/CTC	25%

Full points for this assignment require

- 1) completing an evaluation of a geology TA/faculty member AND
- 2) being evaluated OR participating in a CTC event

## Course Timetable

Date	Topic	Readings (#s = chapters in <i>On Course</i> )
26 August	Getting Started; What do you expect to learn?	0. The Syllabus & 1. First Days of Class
2 September	Labor Day – NO CLASS	
9 September	Sage on the stage? Or guide on the side?	3. In the Classroom: Lectures 5. Teaching with Small Groups
16 September	Styles of Learning	7. Students as Learners
23 September	Writing and Grading Exam Questions	6. Assignments and Grading
30 September	Interacting with students in and out of class; Diversity	8. Students as People
7 October	Unfun stuff (cheating, midterm grades, incompletes, FERPA, etc.)	9. Academic Honesty 12. Common Problems
14 October	Evaluating teaching	TBD
21 October	No Class – Peer Evaluations & Celebration of College Teaching (CTC)	
28 October	No Class (GSA)	
4 November	Post-mortem of peer evaluations & CTC Juggling your roles	10. Finding a Balance Outside the Classroom
11 November	Veteran’s Day – NO CLASS	
18 November	Student evaluations	11. Re-energizing the Classroom 13. Student Ratings and Evaluations
25 November	How can you do it better next time?	14. Last Days of Class 15. Teachers as People
2 December	Things that need more attention	

### Important Dates:

- AEG meeting, September 8-15
- Celebrating College Teaching – Thursday/Friday October 24-25  
<http://www.kent.edu/utc/index.cfm>
- GSA Annual Meeting, 27-30<sup>th</sup> October
- National Non-point Source Monitoring Conference Mon-Wed October 28-30
- Kent State Water Symposium, November 14-15
- Thanksgiving recess - no classes Nov 27-Dec 1 (Wednesday - Sunday)
- AGU Fall Meeting, 9-13 December
- Final Exams – December 9-15 (this class: Thursday, 12/12, 10:15 am – 12:30 pm)

## University Policies

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- **Registration:** The official registration deadline for this course is September 8, 2013. University policy requires all students to be officially registered in each class they are attending. Students who are not officially registered for a course by published deadlines should not be attending classes and will not receive credit or a grade for the course. Each student must confirm enrollment by checking his/her class schedule (using Student Tools in FlashLine) prior to the deadline indicated. Registration errors must be corrected prior to the deadline.
- **Withdrawal:** The course withdrawal deadline is September 8th (for no W grade recorded) or November 3<sup>rd</sup> (W grade recorded).
- **Academic Dishonesty:** University policy 3-01.8 deals with the problem of academic dishonesty, cheating, and plagiarism. None of these will be tolerated in this class. The sanctions provided in this policy will be used to deal with any violations. If you have any questions, please read the policy at [http://www.kent.edu/policyreg/policydetails.cfm?customel\\_datapageid\\_1976529=2037779](http://www.kent.edu/policyreg/policydetails.cfm?customel_datapageid_1976529=2037779) and ask for help. If you are academically dishonest in this class, you will at a minimum receive 0 credit for the assignment or exam and be referred to Plagiarism School. Greater sanctions are also possible.
- **Student Accessibility:** University policy 3-01.3 requires that students with disabilities be provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact the instructor at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through Student Accessibility Services (contact 330-672-3391 or visit [www.kent.edu/sas](http://www.kent.edu/sas) for more information on registration procedures).

## Course Policies

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- **Late and Absence Policy:** Your attendance and participation in all class sessions is expected. If you cannot attend class for an approved and documented absence (illness, family emergency, religious observance, or University-approved event) and you cannot complete the associated assignment by its due date, please let me know as soon as possible and I will arrange a substitute assignment.
- **Professional Behavior:** This is a class for graduate students who are preparing to be geoscience professionals. I expect professional behavior and communication from you, and I will try to model those behaviors for you. These behaviors include promptness and attentiveness in the classroom, and typed, grammatically-correct writing, free of spelling errors and slang. This includes email communication. Assignments not meeting these standards may be returned for revision and resubmission.